

Enrolment details

Qualification code		Qualification name		Start date		End date of study		Delivery mode		Class group		
Unit code	Unit name	Postcode	Location	Provider	Instructor	Inv amt						
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Office use

State FS	National FS	Co-ordination location	Classification	Contract No	Schedule No	Cost centre	Final rate	Checked on DETConnect					
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Fees

The Full fee for service (FFS) Rate / Tuition Fee is: \$ The non-refundable deposit (if any) is: \$

Important notes about this fees disclosure: This is a disclosure of your fees; a tax invoice will be issued to you separately. The non-refundable deposit (if any) is deducted from your invoice for fees. By enrolling in this course, you may use up your eligibility to get Queensland Government funding, whether you use it now or not. Prior to enrolling, you should read the relevant QATC Fees Policy – Full fee for service (FFS) training or the QATC Fees Policy – VET Student Loan (VSL) courses (both available on our website www.qatc.edu.au) for details about payment terms, payment methods, deposits, refunds, how changing enrolment will affect your fees. If you are enrolling in a VET Student Loan course, you must – prior to enrolment – read and sign the disclosure statement that we give you. If you choose to apply for a place in residential accommodation, then residential accommodation fees will be disclosed separately on your residential accommodation agreement application form.

Queensland Government funding

In accordance with our *Fees Policies*, the funded rates for this course are as follows:

Student contribution fee / Co-contribution fee: \$ Student contribution fee with partial exemption / Concessional co-contribution fee: \$

Important notes about funding: Queensland Government funding may be available to help with your training and assessment fees. You should read the relevant QATC Fees Policies (all available on our website www.qatc.edu.au) for information about the eligibility criteria for funding. You should also read the information about funding on the Queensland Government website at www.training.qld.gov.au. If you are given the benefit of funding and later found to be ineligible then unless you are eligible for a different type of funding, you will be liable to pay the FFS Rate / Tuition Fee for your training. In accordance with our *Fees Policies*, eligible students will **not be required to pay fees** if they are funded under the following funding:

- User Choice full exemption
- User Choice Year 12 graduate fee-free training
- Certificate 3 Guarantee Year 12 graduate fee-free
- Certificate 3 Guarantee Skilling Queenslanders for Work
- VET in Schools (VETiS) training

To apply for funding, you **must** submit an **ENR11 Funding and/or concessional eligibility form** (along with evidence documents) to QATC at the same time you submit this enrolment form.

Who is going to be invoiced by QATC for this enrolment ('the Fee Payer')?

Individual / company / business name

Contact name

Relationship to student I am the student Parent/guardian Employer Co-Provider Other →

Address

Town / suburb

State

Postcode

Phone

Fax

By listing your email address on this form, you consent to us giving you information to you by way of electronic communication.

Email

ABN

Registered for GST? Yes No

Payment methods

Important notes: You should read *Fees Policies – Payment Methods* (available on our website www.qatc.edu.au) for details about payment methods. Payment plans are available to approved students who reside in Australia, who meet our financial capability requirements, whose total fees are more than \$500 and who are enrolling in a Certificate II, III, IV level course or in a Diploma/Advanced Diploma course where VET Student Loans are not available. Students on approved payment plans can make payments by either Direct Debit and/or CentrePay. If you wish to apply for a payment plan, you need to read *Fees Policy – Payment plans* before submitting an application form. VET Student Loans are available (for payment of tuition fees) to eligible students, who are enrolling in a course that is on the [Courses and Loans Cap Determination](#), provided that the course is being delivered by QATC and not a co-provider of QATC. If you are considering paying by VET Student Loan, you should read *Fee Policy – VET Student Loan Courses*, as well as the disclosure statement we gave to you with this form and also the information on the Australian Government website at www.studyassist.gov.au. If you want to pay any part of your fees using a VET Student Loan, you must submit an eCAF (electronic Commonwealth Assistance Form) no earlier than **two business days** after signing this enrolment form but in any event, **before the census day**.

How do you intend to pay your fees?

Cheque / money order Direct deposit Credit card BPay I wish to apply for a payment plan I wish to apply for a VET Student Loan

How do you intend to pay your deposit?

(Only applicable if there is a non-refundable deposit listed above)

Cheque / money order Direct deposit Credit card BPay

Signatures

By signing below at 'Fee Payer signature', I make the following declaration: 1. The details listed herein are correct. 2. I am over 18 years of age. 3. Where signing for a business/company, I have the appropriate delegation to sign on its behalf and references to 'I' are references to the business/company. 4. I have read and understand the relevant QATC Fees Policies, QATC Refund Policy and the fees disclosures both in this document and in the schedule of incidental fees. 5. I accept responsibility for payment of the total amount of all fees payable to QATC in relation to this enrolment. 6. I acknowledge that (unless otherwise provided for under Qld Government funding arrangements), the student will not receive their award of certification documentation until the fees are paid in full. 7. I understand that in the event that the fees invoiced include the benefit of government funding and/or a concessional rate, and the student is later found to be ineligible for this rate, then I may be liable to pay the FFS rate for this enrolment. I also understand that a concessional eligibility form and supporting evidence documents must be submitted by the student at the time of enrolment in order to obtain funding.

Fee Payer signature:

Name

Date

By signing below at 'Student signature' and/or 'parent/guardian signature', I/we make the following declaration/s: 1. The details listed herein are correct. 2. If signing as parent/guardian, I confirm that I am the legal parent/guardian of the student named on this form. 3. I consent to being/my child being enrolled for study at QATC. 4. I have read and understand the disclosures made on the website relating to QATC rules, policies and procedures and agree to abide by same. 5. I confirm that facilities provided for my use/my child's use will only be used by me/my child, in accordance with the principles of proper use and the relevant rules. 6. I have read and understand the relevant QATC Fees Policies, QATC Refund Policy and fees disclosures both in this document and in the schedule of incidental fees. 7. If I am over the age of 18 when this enrolment form is signed, then I am jointly and severally liable with the Fee Payer for any and all fees payable for this enrolment. 8. I acknowledge that (unless otherwise provided for under Qld Government funding arrangements), I/my child will not receive an award of certification documentation until the fees are paid in full. 9. I understand that in the event that the fees invoiced include the benefit of government funding and/or a concessional rate, and I/my child is later found to be ineligible for this rate, then I may be liable to pay the FFS rate for this enrolment. I also understand that a concessional eligibility form and supporting evidence documents must be submitted by me/my child at the time of enrolment in order to obtain funding. 10. I authorise QATC to keep copies of eligibility forms and/or supporting documentation provided by me/my child to support a claim for Queensland Government funding and I acknowledge that QATC may provide this documentation to the Queensland Department of Education and Training and/or other entities as required by law. 11. I understand that by enrolling in this training, I/my child may use up my/their entitlement to gain Queensland Government funding in the future, whether they access funding now or not. 12. I give permission for QATC staff to verify my/my child's USI number using the online USI portal and/or to look up my USI on the online portal. 13. I understand that I may receive a National Centre for Vocational Education Research (NCVER) student survey.

Student signature:

Name

Date

Parent/guardian signature:

Name

Date

Privacy statement & Statement about electronic signature QATC is collecting the information on this form for the purposes of processing your enrolment at QATC. Your personal information collected on this form will be submitted to the national VET administrative collection as a regularly reporting requirement. It may be disclosed to third parties with your consent or as permitted or required under a law. Your information will be stored securely. If you wish to access or correct any of your information, discuss how it has been managed, or have a concern about the way your personal information has been collected, used, stored, or disclosed, please contact QATC. For those students who require assistance in reading and understanding this Privacy Statement, QATC's customer service staff will be able to help you. In accordance with the provisions of the *Electronic Transactions Act 1999 (Cth)* and the *Electronic Transactions Act 2001 (Qld)*, we consent to receiving your signature on this disclosure statement electronically.